



UChicago Student Wellness

MEDICAL / PARENTAL RELIEF LEAVE OF ABSENCE APPLICATION

TO BE COMPLETED BY STUDENT: Complete as appropriate, sign, and submit to your area Dean of Students.

Name: _____ UCID: _____ Department: _____
(First) (Last)

Address While on Leave: _____
(Street) (Apt) (City) (State) (Zip) (Country)

Telephone Number While on Leave: (____) _____ E-mail: _____

Type of Leave: Parental Relief Leave of Absence General Medical Leave of Absence

Effective Date: _____ Quarter of Expected Return: _____
(quarter/year) (quarter/year)

Are you currently enrolled in U-SHIP (student health insurance)? Yes No

If Yes, do you wish to remain on U-SHIP through the current plan year (Aug 31st)? Yes No

If yes, please NOTE:

- Your U-SHIP coverage will continue through the current plan year (August 31st). Because students are eligible for four (4) quarters of U-SHIP coverage, when the Leave of Absence crosses plan years (e.g., Spring Quarter until following Winter Quarter), insurance coverage may be provided that crosses two separate plan years, at different premium rates.
- While on U-SHIP, you will be assessed the Student Services Fee each quarter (i.e., Autumn, Winter, Spring), unless you live 50+ miles from Hyde Park during your leave and have requested an exemption from the fee through your My.UChicago account (go to myAccount- Students Services Fee Waiver). The University Student Services Fee allows access to UChicago Student Wellness, which is required to obtain referrals. Exception: Students who live 50+ miles from Hyde Park will not be charged the \$50 U-SHIP non-referral deductible.

Student's Signature: _____ Date: _____
(your signature indicates you have read the above information) (mo/day/yr)

TO BE COMPLETED BY AREA DEAN OF STUDENTS: Medical/Parental Relief Leave of Absence Decision

_____ Granted for the period: _____ to _____
(quarter/year) (quarter/year)

_____ Denied for the following reason:

DOS Signature _____ Date: _____

If approved, DOS please e-mail a copy of this application to both JoAnn Creviston in the Registrar's Office at jcreviston@uchicago.edu and Celia Bergman in Campus and Student Life at cbergman@uchicago.edu.